



**Long Creek Elementary School**  
**PTO Board Meeting**  
**Thursday, January 5, 2017**  
**6:00 pm**

**MEETING MINUTES**

**Meeting called to order at 6:05PM**

**Discussion Items**

**PRINCIPAL UPDATES**

- **Math night is on Thursday, January 19<sup>th</sup>. Dinner to be provided by the PTO.**
- **Student early release date is the 13<sup>th</sup> (this is a change from the CMS calendar that notes January 23<sup>rd</sup>)**
- **CMS open enrollment period starts tomorrow, January 6<sup>th</sup>.**
- **Long Creek has begun conversations regarding student placement. As a part of Phase II, Ms. Simpson asks that parents let their voices be heard at the SLT meeting on Tuesday @5:00pm. During this time, parents can participate in an activity that will capture what the Education Board should consider regarding student placement.**
- **CMS is beginning the process of next year's textbook adoptions. Anyone interested in being involved in the next textbook adoption for social studies should provide his/her name to Ms. Simpson. The first webinar discussion will be held next Friday. After the webinar, there will be a face-to-face meeting on January 19<sup>th</sup>.**
- **Ms. Simpson is still waiting to hear the decision on the outdoor classroom grant. A communication will be sent if Long Creek is the recipient.**

**PRESIDENT UPDATES**

- **Uniform Swap/Sale**
  - **Uniform swap is currently scheduled for the end of January. PTO anticipates that the first sale will begin on a Friday night at approximately 7pm and the second sale will follow on Saturday morning. The PTO is behind in planning, but a flyer with information will be sent to parents in the coming week. Depending on responses, the PTO may consider moving sale out to February.**
- **PTO "Give Back" event ideas**
  - **PTO is soliciting ideas on an event or items to offer as a give-back to the school. Want to make sure the money that families raised during PTO fundraisers is being used to support the students. One suggestion is to put some funds toward technology.**
- **Library Book Purchase**
  - **Ms. Holler would like to purchase new books for the library. She is working on a grant for more books, but is asking that the PTO match the grant funds (using the fall book fair proceeds). The PTO is in favor of this.**
- **PTO By Law Review**
  - **Emily would like to revisit current PTO Bylaws. Items in question are:**

- **Term of Office – Should the Board terms remain as one year? It was assumed that the terms were 2 years.**
- **General Meetings – should there be two general meetings vs the 4 noted in the bylaws.**
- **Emily asks that everyone provide suggested revisions to the Bylaws and a vote will take place during the next PTO meeting.**
- **Networking “Fair” idea**
  - **Based on the LuLaRoe event, a suggestion has been offered to provide an opportunity for other parents that have businesses to sell their merchandise or services.**
  - **Will need to determine a date. Saturday would be best.**
  - **Sherry Walker volunteered to lead the event.**
  - **Ms. Simpson noted that events such as these must be cleared through the school’s Property Manager and there would be an insurance fee to have an event like this as well.**

#### **VP ENGAGEMENT UPDATES**

- **Father/Daughter Dance**
  - **Dance is scheduled for Friday, February 10th from 6:30-8:30pm. Theme is Denim and Diamonds. Invitation (flyer) waiting to be approved and given to the girls in school. Cost is \$10 per family.**
  - **Volunteers will be need for various activities. Food will be provided and corsages can be purchased. Photographer will be on-site.**
  - **Mother Son event will be some time in March. Not sure what that event will look like at this time, but more information to come.**
- **Men’s Group update: No update provided.**
- **Parents Night Out**
  - **32 children were in attendance. Event raised \$325. Proceeds will be allocated to technology.**
  - **Committee had some takeaways that will be kept in mind for next event.**
- **Checkers Night details – 1/21**
  - **Event to be held on 1/21. Parents must turn in money by 13th.**
  - **A Connect Ed message will be sent to get everyone pumped up for the event. Committee will check to see if Chubby is available during afternoon car pool on Tuesday or Wednesday.**
- **Valentine Grams for sale in February**
  - **Sale dates are February 8th -14th each morning from 7:30 -8:10am. Cost is \$.50 cent per gram.**
- **Book Fair**
  - **Scheduled for February 23rd March 3<sup>rd</sup>. Theme is camping.**
- **December McDonald’s Spirit Night**
  - **PTO received a check of \$150. Mr. Shoun’s class won for the McDonald’s Spirit Night. Each student will receive a coupons for free happy meals.**

#### **VP OPERATIONS UPDATES**

- **Box Top income allocation ideas**
  - **A suggestion for the money received from Box Top collections is to purchase alternative seating in classrooms, such as kneeling pads which cost \$7.99 each.**
  - **The Box Top coloring contest is due tomorrow, January 6<sup>th</sup>. The response has been very good, so committee is considering another contest for another upcoming holidays (TBD).**
- **Spirit Wear – Next Order**
  - **There were not enough orders for another production run, so the committee is considering taking orders in March. Current suggestion is to not change the design next year and instead keep a couple of current designs on hand for quick sales.**
- **Class parties update**
  - **Winter class parties went well. Next party will be the End of Year party.**
- **Staff Appreciation upcoming events**
  - **Staff breakfast is scheduled for February 10th. Staff quarterly lunch is scheduled for the half day in April.**
  - **Staff Appreciation Week is currently scheduled for the last week in April. Room parents will help relay information to families.**

#### **FINANCIALS UPDATE**

- **See Financials document for details.**
- **Suggestion was made to consider providing a forecast of revenues and expenses to determine an anticipated year-end balance.**

#### **MISCELLANEOUS-**

- **Next Meeting – February 2, 2017**

#### **ROUNDTABLE**

- **Suggestion was made to consider more givebacks to students**
- **Art By Me has been floated as a possible fundraiser.**

**Meeting adjourned at 7:05PM**