



**Long Creek Elementary School
PTO Business Meeting
Thursday, November 2, 2017
6:00 – 7:15 pm**

Meeting Minutes

Meeting called to order at 6:04pm

Discussion Items

PRINCIPAL UPDATES

- **Holiday lunch will be on November 17. Volunteers are needed. Ms. Byrd is coordinating this event. RSVP seats will be reserved in Multi-purpose Room.**
- **An Epic Books author, Kathryn Otoshi will be visiting 2nd and 3rd graders on tomorrow to share her book and read to them. The book she's bringing ties in with our character traits. The students will be able to bring the books home.**
- **Arts Magnet – two open houses by November 13. Lottery opens on November 13. There will be three lotteries. Principal Alexander is visiting Arts Magnet schools across the state and out of state. Students currently enrolled at Long Creek are automatically a part of the Arts program but won't be coded as Magnet students. The Magnet program starts at Kindergarten. Additional information will be soon available and provided by the school.**

PRESIDENT UPDATES

- **Box Tops – Collected twice a year (November and March). Our first check of \$302 was for Box Tops that were collected since the beginning of the school year. Tesha and Natalie have volunteered to assist with Box Tops. Emily will be training them. Suggestions are needed on how to spend the money. There is \$600 still available from last year's Box Tops. Alternative Seating was suggested but tabled until more research can be done.**

VP OF FINANCE UPDATES

- **T-shirts/Spirit Wear was in the budget to do two sales but exceeded net profit in just one sale.**

- **Teacher reimbursement receipts need to be turned in to Sonia by Winter break. Principal Alexander will follow up.**
- **Activity Fees are down from what was projected. Projection may have been too high. A few families haven't paid fees. Some families have been sponsored.**

VP OF OPERATIONS UPDATES

- **Spirit Wear – the last of the new orders have arrived. A new print design will be in the Spring.**
- **Room Parent – the idea to rotate the students by grade level to another class during the parties to work on crafts/activities and eat snacks has been tabled for now. Classroom parties will be normal flow. Limit snacks to be as simple as possible.**
- **Teacher Appreciation – teacher and staff breakfast on tomorrow. The Trail Mix Bar went well. The Cookie Walk is December 19 and a Sign Up Genius will be created.**
- **Vendor Fair will be November 18 from 10:00am – 3:00pm. Melody McClanahan is coordinating the event. Only two vendors have signed up. It was suggested to open up the Fair to non Long Creek families, which was agreed upon.**

VP OF ENGAGEMENT UPDATES

- **The Fun Run went well. Anyone can still donate online until 11:59pm tomorrow and still be considered for prizes. Individuals can donate on Monday but won't have the same prize consideration because deadline expired.**
- **Spirit Night at Firenze Pizza is being planned.**
- **School Dance – committee setup in process.**
- **Book Fair – Setup on November 29 for Teacher preview. Student preview on November 30 and December 1. Fair opens December 4 – 8.**
- **Coin Drive will be the week before the Book Fair.**

MISCELLANEOUS

- **No December Business Meeting. PTO will present during the Holiday Concert and Family Fun Night on December 7.**
- **Chili Cook-off – Principal Alexander will follow up with district office about using campus to hold the cook-off.**

Meeting adjourned 7:12pm