 Long Creek Elementary School PTO

***Request for PTO Funds***

***This form should be completed if you are requesting funds for programming that has not been budgeted and/or approved by the PTO.***

Requested by:

Grade Level/Encore:

Date:

Amount:

Purpose and Use of Funds:

**Please attach any supporting documentation that will help the PTO Board assess the request.**

**PTO USE ONLY: \**Request must be approved by two designated PTO Executive Board Members***

 **\*Approved By:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **\*Approved By**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_